

Wheatacre and Burgh St Peter Parish Council

August 2026 Agenda

Chairperson: Cllr Jacqueline Cowin

Parish Clerk: Charlotte Whyte
WBSPPC@outlook.com

The next meeting of the Parish Council will be on:

Tuesday 18th August at 7:30 pm and held in the Burgh St Peter Village Hall

1. Welcome and apologies for absence
2. Declarations of interest – If applicable, declare any disclosable pecuniary or interests relating to agenda items.
3. Public participation - Opportunity for residents to ask questions or make representations
4. Minutes of the previous meeting
5. Matters arising
6. Planning matters
 - a. To agree a procedure for dealing with planning consultations where the deadline falls between Council meetings.
7. Finance
 - a. Confirm and sign cheques for payments agreed in principle at the 21 July 2026 meeting.
 - b. Approve the RoPSA Playsafety invoice
 - c.** Approve Clerk Salary for August 2026 & September 2026
 - d. Consider and approve purchase of a clerk laptop and Microsoft 365 subscription
 - e. Consider membership of Norfolk ALC/NALC and approve the membership cost.
 - f. Consider and approve arrangements for Lloyds online banking and authorised users.
8. Council business
 - a. Boons Heath – Sea Cadets request
 - b. Defibrillator
 - c. Consider the RoSPA inspection report and agree remedial works and responsibilities.
 - d. Agree arrangements for regular playground and Parish land inspections and record keeping.
9. Items for next agenda
 - a. Councillor and Clerk training courses
10. Correspondence and Any Other Business
11. Date, time and location of next meeting
 - a. September meeting date to be agreed, subject to councillor availability.
 - b. Tuesday 20th October at 7:30 pm in the Burgh St Peter Village Hall